

29 JUN 2007

## SURREY HEATH BOROUGH COUNCIL COMMUNITY GRANT APPLICATION FORM

COMPLETED APPLICATIONS MUST BE RETURNED TO:  
COMMUNITY PARTNERSHIPS OFFICER  
SURREY HEATH BOROUGH COUNCIL  
SURREY HEATH HOUSE  
KNOLL ROAD  
CAMBERLEY  
SURREY GU15 3HD

OFFICE USE ONLY  
APPLICATION NO:

### APPLICATION FOR A COMMUNITY FUND GRANT

#### 1. YOUR ORGANISATION

- 1.1 Organisation Name: WINDLESHAM BOWL CLUB
- 1.2 Principal Contact Name: REG. RAPLEY
- 1.3 Organisation Contact Address (for correspondence related to the application):  
THE FUCHSIA, 26 CUCKOO LANE, WEST END  
WOKING, SURREY  
Post Code: GU24 9NG  
Daytime telephone no: 01483 487396  
E-mail address: reg.rapley@gmail.com  
Amount applied for: £25,000
- 1.4 Please confirm your organisation is 'not for profit' NONE - PROFIT
- 1.5 Organisation Type (please tick):  
☒ Formally constituted Club/Association/Trust  
☐ Other public sector body  
☐ School/college  
☐ Other
- 1.6 How many members are in your organisation? ☐ up to 25 ☐ 26-50 ☐ 51-75  
☒ 76-100 ☐ 101+
- 1.7 How long has the organisation existed? SINCE 1933

- 1.8 Are you a registered charity? ..... NO  
(If yes, please state the charity number)
- 1.9 Are you VAT registered? ..... NO  
(If yes, please state VAT number)
- 1.10 Are you affiliated to a national organisation? ..... YES BOWLS ENGLAND
- 1.11 If yes, have you applied to them for funding? ..... NO
- 1.12 If not, please state your reasons for not doing so... B.E. ONLY ONE  
INTEREST FREE LOANS
- 1.13 Please state where your funding comes from... APPLICATIONS MADE  
TO WINDLESHAM PARISH COUNCIL, SURREY PLAYING FIELDS  
& LONDON MARATHON - HOPEFULLY REPLIES  
IN SEP. 2016

## 2. PROJECT DETAILS

- 2.1 Please describe the project in as much detail as possible. The information provided should accord with your Business Plan.

AN EXTENSION OF EXISTING CLUB HOUSE BY 4 METRES IN  
LENGTH TO PROVIDE A NEW DISABLED TOILET, IMPROVED SECURE  
KITCHEN, NEW STORAGE AREA & MORE WIDTH & LENGTH  
TO MAIN HALL (AT PRESENT THERE IS NO STORE)  
NEW FLOOR FINISHES IN HALL, STORE, KITCHEN & DISABLED TOILET  
ALL EXTERNAL FINISHES MATCH EXISTING  
WE AIM TO INCREASE MEMBERSHIP & PROVIDE UPDATED FACILITIES  
TO MAINTAIN A GROWING INVOLVEMENT FOR MEMBERS OF ALL  
AGES & GENDER & ABILITY. ALSO TO HOST MAJOR SURREY  
COMPETITIONS

- 2.2 What is the timescale of the project? Start Date: NOVEMBER 2016

Completion Date: JANUARY 2017

- 2.3 Who will benefit from the project, the wider community or a small section?

WIDER COMMUNITY

- 2.4 Please describe your current facilities. MAIN HALL, LADIES & GENTS CHANGING  
ROOMS WITH TOILET FACILITIES, DISABLED TOILET & ACCESS, SMALL KITCHEN  
37M x 37M LAWN BOWLS GREEN & TURF NURSERY, SHED HOUSING VALUABLE MACHINERY  
& TOOLS & BOWLING EQUIPMENT, STILLAGES FOR COMPOSTING, PESTICIDES STORE  
& SMALL SECURE BRICK STORE FOR ELECT. METER & IRRIGATION CONTROLS  
& WATER STORAGE TANK FOR IRRIGATION

2.5 What other activities/services are offered at this site? .....

THE WINDLESHAM CLUB & THEATRE, PUBLIC TENNIS COURTS  
AND LARGE PARKING AREA

2.6 Can any additional activities/services be offered on completion of the project which will benefit the local community?

A LOCAL BAGSHOT/LIGHTWATER SHORT MAT BOWLS CLUB MAY RENT OUR CLUB HOUSE TO IMPROVE THEIR MEMBERSHIP & ACTIVITIES  
OUR CLUB CAN ALSO ENTER LOCAL LEAGUES FOR SHORT MAT BOWLS & ATTRACT TABLE TENNIS PLAYERS

2.7 How many people use the current facilities? ..... 90 .....

2.8 How many people will use the facilities on completion of the project? ..... 130 + .....

2.9 Over what period will the community benefit from the completion of the project?

☐ up to 12 months ☐ 1 to 2 years ☐ 2 to 3 years ☒ over 3 years

2.10 Is it necessary to be a member of your organisation to participate in its activities?

YES WE HAVE FULL BOWLING & SOCIAL MEMBERS WHO CAN ALL BRING GUESTS

2.11 Does your organisation charge a membership fee and if so, how much is the charge?

FULL MEMBER £86.50 p.a. NEW TO BOWLS £43.25 p.a. SOCIAL £7.50 p.a.

2.12 When was the membership fee last increased? ..... 1ST MARCH 2016 .....

2.13 Which parts of the local area do your members tend to come from?

WINDLESHAM, BAGSHOT, CHOBHAM, WEST END, BISLEY, LIGHTWATER  
CAMBERLEY & FRIMLEY

2.14 Does your organisation have open days to encourage new members?

YES EVERY YEAR IN APRIL MAY & COACHING

2.15 How many people regularly use your facility? ..... 60 / 70 .....

2.16 Are numbers increasing at your facility? If not, please set out why you think this might be the case.

YES

2.17 Please state how your application recognises the diverse needs of your existing and possible future members

MORE SPACE FOR AFTER MATCH MEALS, MORE INVOLVEMENT IN SHORT MAT BOWLING, TABLE TENNIS, QUIZZES & A IMPROVED SPACE FOR MEALS & MEETINGS.

RECEIVED AT S.H.B.C.

- 5 JUL 2016

POST ROOM

### 3. PROJECT SITE

- 3.1 What is the location of the project? BEHIND THE WINDLESHAM CLUB & THEATRE IN KENNEL LANE, WINDLESHAM GU70 6AA
- 3.2 What is the tenure of the property? (If leased, please give details. If monies are to be repaid, please give details.)  
THE SITE IS HELD IN TRUST & MANAGED BY THE WINDLESHAM CLUB & THEATRE. WE PAY ANNUAL FEE TO W.C.T.
- 3.3 What is the current condition of the property and are any other works being carried out?  
VERY GOOD CONDITION. NO OTHER WORKS BEING CARRIED OUT.
- 3.4 Permission may be required under building regulations and relevant planning acts. Please give details of the authorisation obtained.  
FULL PLANNING CONSENT REF. 16/0187

Note: Where permission is required and has not been obtained, the application will not progress.

Approval of the grant does not signify approval under any other council requirements such as planning permission.

- 3.5 Have you obtained, and enclosed with your application, two quotes for the work to be carried out?

YES

- 3.6 If required, have you obtained architect's plans or sketches and details of planning or building regulation consent? Have you enclosed these with your application?

YES

### 4. PROJECT COSTS

- 4.1 How much grant are you applying for? £ 25,000

- 4.2 What do you anticipate the total project cost to be? £ 50,000

COST

ITEM

- 4.3 Please give a breakdown of costs (purchase

£

of land/buildings, professional fees, VAT etc).

+£1,800  
FOR KITCHEN  
WINDOW &  
SECURITY  
SHUTTER

£45,182.40

CHADHAM BOWLS  
MAIN STRUCTURE

£9,273.80

KITCHEN.....

£5,647.00

FLOORING

£350.00

DECORATING  
MATERIALS

- 4.4 Is your organisation contributing any of its own finances to the project? (If not, please explain why.) .....

YES UP TO £4,000

- 4.5 Have you applied for funding from any other source? Please supply evidence of the application, whether successful or not, and, if successful please advise how much you received .....

YES - WINDLESHAM PARISH COUNCIL, SURREY PLAYING  
FIELDS, LONDON MARATHON - HAVE SENT FORMS - SHOULD RECEIVE  
RAPLIES IN SEPTEMBER AT LATEST.

- 4.6 What additional fund-raising have you undertaken? AN ONGOING ONE TON  
CLUB FOR MEMBERS - AUCTION OF PROMISES DUE STARTLY BY MEMBERS  
AND SPECIAL BOWLS EVENTS

- 4.7 Do your present funds contain any provision for future commitments? .....

YES

- 4.8 Please provide details of any other regular revenue or capital payments to your organisation?

PLAYERS MATCH FEES, SPORTS MATERIALS, RAFFLES  
SALE OF SOFT DRINKS, TEA & COFFEE, SNACKS, ONE TON CLUB.

- 4.9 How much additional income will be generated on completion of the project?

£1000 p.a.

- 4.10 Does your organisation have money set aside for the future sustainability of the project or maintenance of any equipment? Please explain how these areas will be catered for.

WE CARRY OUT MOST MAINTENANCE WORK WITH SKILLED MEMBERS  
INCLUDING A PLUMBER, CARPENTER, PAINTERS. TWO MEMBERS ARE  
SKILLED GREENKEEPERS WITH LICENCE TO SPRAY PESTICIDES  
FUNDS COME IN REGULARLY & ADEQUATELY COVER OUR NEEDS.

5. RISK (NOT NECESSARY AT PRESENT) CAN BE PURCHASED BY INTEREST FREE  
LEAS

- 5.1 If your application is unsuccessful how will your organisation fund the project?

WE WILL SEEK FURTHER GRANTERS & RUN SPECIAL FUNDING EVENTS

5.2 What is the risk to your organisation if the project doesn't happen?

MEMBERSHIP IS UNLIKELY TO INCREASE & OUR CLUB HOUSE  
WILL BE LACKING MUCH NEEDED ADDITIONAL SPACE

5.3 How will you mitigate/reduce the risk? OUR VARIOUS FEES MAY HAVE TO  
BE INCREASED & WE WOULD ENDANGER TO ATTRACT MORE  
NEW MEMBERS

5.4 The Council will fund up to 75% of the cost of applications up to £2,000 and up to 50%  
between £2,001-£25,000. If your project is not awarded the amount requested how will  
your organisation fund the rest of its cost?

OTHER POSSIBLE GRANTS & FUND RAISING EVENTS

## 6. OTHER RELEVANT INFORMATION

6.1 What age groups will you cater for? ☐ >5 ☐ 10 ☒ 13-16 ☒ 17-25

☒ 26-40 ☒ 41-60 ☒ 60+

6.2 Provision for use by which gender? ☐ Female ☐ Male ☒ Both

6.3 Does your organisation serve specific groups (Please tick) ☐ Ethnic minority groups

☐ Religious groups

☐ Disabled groups

☐ Unemployed groups

☐ Single parent family groups

☒ Other (please specify)

NO SPECIFIC GROUPS BUT SOME MEMBERS  
HAVE MOBILITY & HEARING DISABILITIES

6.4 How will the community benefit from the completion of the project?

THEY WILL BENEFIT BY THE OPPORTUNITY TO EXERCISE AT  
THEIR OWN PACE & CAPABILITY WHICH ENHANCES THEIR HEALTH  
BOWLS IS A VERY INCLUSIVE & SOCIAL SPORT & MANY FRIENDS ARE MADE  
THE DRAMA GROUP WILL HAVE USE OF OUR CLUBHOUSE FOR CHANGING  
FOR THEIR PERFORMANCES

6.5 How will you measure the success of the project?

THERE WILL BE AN INCREASED USE OF OUR FACILITIES  
BY LOCAL RESIDENTS

6.6 How did you become aware of this fund? .....

THROUGH ASKING YOUR STAFF

### DOCUMENTS ENCLOSED WITH THE APPLICATION

Please send copies of these documents with your application (please tick).

- ☒ A copy of your organisation's constitution
- ☒ Copies of your organisations audited accounts for the last two years
- ☒ Copies of statements of current or investment account balances (as at date of application)
- ☒ Copies of two written estimates for the purchase or hire of any equipment or work to be undertaken
- ☒ Evidence you have applied to other sources of funding

Also, if applicable:

- ☐ Proof of tenure of the property
- ☒ Copies of building regulations or planning permission
- ☒ Any architects plans or sketches

**N.B. Failure to provide this information will immediately disqualify the application.**

### 7. DECLARATION

I certify that the information provided on this form is correct to the best of my knowledge. I agree that if the Council award a Community Fund grant to my organisation, I will comply with the grant conditions attached to the payment.

Signed: ...

Position: COMMITTEE MEMBER  
& ACTING AGENT

Print Name: REG. RAPLEY

Date: 29-06-2016



**Surrey Heath Borough Council**

Surrey Heath House  
Knoll Road  
Camberley  
Surrey GU15 3HD

Contact Centre: (01276) 707100

DX: 32722 Camberley

Website: [www.surreyheath.gov.uk](http://www.surreyheath.gov.uk)

**Service:** Regulatory Services

**Our Ref:** 16/0187

**Officer:** Duncan Carty

**Direct Tel:** 01276 707100

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**Email:** [development.control@surreyheath.gov.uk](mailto:development.control@surreyheath.gov.uk)

Mr Reg Rapley  
The Fuchsia  
26 Cuckoo Lane  
West End  
Woking, Surrey  
GU24 9NG

9 June 2016

**TOWN & COUNTRY PLANNING ACT 1990**

**Town & Country Planning (Development Management Procedure) (England)**  
**Order 2010**

Application Type: Full Planning Application

Drawing No:/Date Stamped: WBC-1, 2, 21/03/16.

The Council as Local Planning Authority **GRANTS** planning permission for the following development subject to the conditions (if any) specified in the schedule below:-

**Proposal:** Erection of a single storey side extension.

**Location:** THE WINDLESHAM BOWLS CLUB, KENNEL LANE, WINDLESHAM,  
GU20 6AA

The applicant is advised that all conditions must be fully complied with in accordance with the time frame set out in the condition. Failure to do so may result in action being taken against you or the permission becoming void.

Requests to discharge conditions must be submitted on the appropriate 1APP application form (available from the Planning Portal: [www.planningportal.gov.uk](http://www.planningportal.gov.uk), or via the Surrey Heath Website: [www.surreyheath.gov.uk](http://www.surreyheath.gov.uk) and select Planning). A fee is now payable for this service.

The applicant must advise the Local Planning Authority in writing 14 days prior to the implementation of the permission of the intention to commence work. Letters should be sent to the Council's Planning Compliance Officer, Surrey Heath Borough Council, Knoll Road, Camberley, Surrey GU15 3HD. Alternatively, an email should be sent to [development.control@surreyheath.gov.uk](mailto:development.control@surreyheath.gov.uk).